

AQG Yard/Garage Sale Fundraiser Guidelines and SalesTags

I Fundraiser Sale Items

- Place items onto the guild fundraiser sale tables.
 - Do not remove any items from the sale table until the sale starts by the direction of the Fundraiser or Program Chair.
 - All items must be clean and useable.
 - Mark prices clearly and in a way that will not damage the item.
 - Place any bagged items in clear “zip locks.”
 - Indicate the working order of machines (and other similar items).
For example: *machine needs a new cord, or there is a clicking sound from the bobbin area or scissors have a notch at the tip.*
 - The Program/Fundraiser Chair may identify certain items as being half price at some point during the sale.
 - All items must be paid for before leaving the room.
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II Consignment Sale Items

- Place items onto the consignment sale tables.
 - Consignment items should be priced at \$20 or more.
 - The Guild retains 25% of the total cost and the member will receive 75%.
 - Consignment items should be marked with a guild sales tag. Print tags yourself, or pick up a tag at the meeting. Fill out one tag for each item and attach it to the item. Remove the tag when the item is sold.
 - Consignees will register their initials with the cashier table **before** the meeting begins.
 - Tags will be tallied at the end of the sale and every effort will be made to pay the consignees with the cash collected. If there is not enough cash left from the sale, the consignee will be paid at the next meeting.
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III Member Sale Items

- Members who prefer to sell their own items without a guild donation may rent a table for \$20, several members may share 1 table.. (\$20 goes directly into AQG funds.)The member(s) retains 100% of any profit and is responsible for collecting payment and providing change. If you wish, you may contribute a portion to the guild from your proceeds.

Price: _____

Description: _____

Initials of Seller: _____

Price: _____

Description: _____

Initials of Seller: _____

Price: _____

Description: _____

Initials of Seller: _____

Price: _____

Description: _____

Initials of Seller: _____

Price: _____

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